



Finance and Administrative Services Department – Purchasing Division

**Bid Addendum No 2**

August 30, 2024

<b>ORANGE COUNTY RFP No 367-OC 5429</b>
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<b>Orange County Effland Community Center Renovation in Effland, NC.</b>
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To All Interested Providers:

Attached are the following documents:

1. Mandatory Pre-bid Meeting Attendance Roster
2. Contractor's Form of Proposal-Revised

End of Addendum No 2

COUNTY OF ORANGE  
 FINANCE AND ADMINSTRATIVE SERVES – PURCHASING  
 PO BOX 8181  
 HILLSBOROUGH, NORTH CAROLINA 27278  
**ORANGE COUNTY BID NO. 367-OC5429**  
 July 24, 2024

ATTENTION:

**INTERESTED VENDORS**

Orange County requests your competitive quotation to furnish the item(s) listed below for the Orange County Efland Community Center Renovations in Efland, NC.

A mandatory site visit is scheduled for Friday, **August 16, 2024**, at 11:00 am at the Orange County Efland Community Center at 117 Richmond Rd. Mebane, NC. By submission of a bid, the contractor acknowledges he/she fully understands the extent of the project.

Please transmit this quotation via email to the Orange County Purchasing Agent- [jamaro@orangecountync.gov](mailto:jamaro@orangecountync.gov) copying Alan Dorman at [adorman@orangecountync.gov](mailto:adorman@orangecountync.gov) no later than **August 30, 2024, at 2:00 PM**

Item #	Commodities/Goods or Services
1	This work consists of enclosing the rear patio along with interior bathroom renovations and associated electrical, plumbing, HVAC, and other works as detailed in the attached plans numbered A0-FA2 at the Efland Community Center.  SUBMIT PRICING ON ATTACHMENT A
Will any people working on this job make less than the current adopted Orange County Living Wage Yes _____ No _____ If yes, the lowest hourly wage to be paid to any employee shall be: \$ _____ / Hour	
<b>**SEE ATTACHED INSTRUCTIONS TO BIDDERS**</b>	

License \_\_\_\_\_ (if applicable)

FIRM NAME \_\_\_\_\_

BY \_\_\_\_\_

(Proposal must be signed in writing)

ADDRESS \_\_\_\_\_

FAX: \_\_\_\_\_

\_\_\_\_\_

TELEPHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**COUNTY OF ORANGE**  
**FINANCE AND ADMINISTRATIVE SERVICES – PURCHASING**  
**PO BOX 8181 □ 131 WEST MARGERET LANE**  
**HILLSBOROUGH, NORTH CAROLINA 27278**  
**Instructions to Bidders**

1. All bids and proposals shall be for furnishing apparatus, supplies, materials, equipment, and/or work and services in accordance with the applicable plans and specifications prescribed by Orange County. Plans and/or specifications may be obtained at Orange County's website <https://www.orangecountync.gov/Bids.aspx>
2. Orange County reserves the right to:
  - award to the lowest responsible bidder that is responsive,
  - to reject any or all bids,
  - And to waive minor informalities.
3. The successful bidder shall comply fully with the requirements of General Statutes, Section 143-129 and 143-131, as amended. This is an informal range; therefore, there will not be a formal opening. Results will be made available after the award.
4. In the event of default by any contractor or vendor Orange County may procure from other sources whatever service or item is being bid on and holds the contractor responsible for any excess cost occasioned thereby.
5. Payment by electronic funds transfer is due thirty days after completion and inspection unless otherwise specifically provided; subject to any discounts allowed.
6. North Carolina sales and use tax shall be included in the bid amount.
7. Bids shall be submitted **via email to** [jamaro@orangecountync.gov](mailto:jamaro@orangecountync.gov) copying Alan Dorman at [adorman@orangecountync.gov](mailto:adorman@orangecountync.gov).
8. Proposals received after the opening date and time shall not be considered.
9. Bids must be signed and submitted on the attached form to the proposal.
10. The successful contractor shall be responsible for obtaining all permits and inspections.
11. The successful contractor shall be required to agree to and sign the Orange County Construction Agreement under \$250,000 (copy attached). Among the items included in that agreement are the County's Insurance requirements and sales tax. Liquidated damages shall be in the amount of five hundred dollars per day.
12. All contractors are hereby notified that they must have proper licenses as required under the state laws governing their respective trades. General contractors are notified that Chapter 87, Article 1, General Statutes of North Carolina, will be observed in receiving and awarding general contracts. General contractors submitting bids on this project must have license classification for "Unlimited Building" or "Unclassified," required by the NC General Contractors Licensing Board under G.S. 87-1.
13. Please direct questions concerning this bid document to Jovana Amaro, Purchasing Agent, Orange County Finance and Administrative Services, via email at [jamaro@orangecountync.gov](mailto:jamaro@orangecountync.gov) copying [finance-purchasing@orangecountync.gov](mailto:finance-purchasing@orangecountync.gov). Please direct any questions about the scope, site visit, details of the work, or the proposal to Alan Dorman by email at [adorman@orangecountync.gov](mailto:adorman@orangecountync.gov).
14. A mandatory site visit is scheduled for Friday, August 16, 2024, at 11:00 am at the Orange County Efland Community Center at 117 Richmond Rd. Mebane, NC 27302. This is the only scheduled time for contractors to view the site. By submission of a bid, the contractor acknowledges he/she fully understands the extent of the project.
15. Critical updated information may be included in Addenda to this bid. It is important that all contractors proposing on this ITB periodically check the Orange County's website <https://www.orangecountync.gov/bids.aspx> for any Addenda that may be issued prior to the bid deadline. All contractors shall be deemed to have read and understood all information in this ITB and all Addenda thereto.
16. Business Registration: The firm selected under this RFP will be required to have an active business registration

with the North Carolina Secretary of State.

17. **Minority Business Participation Requirements:** Orange County has established a ten percent (10%) minority business participation goal for the total monetary value of this project.

*Provide with the bid* – Under GS 143-128.2(c) the undersigned bidder shall identify **on its bid** (identification of Minority Business Participation Form) the minority businesses that it will use on the project with the total dollar value of the bids that will be performed by the minority businesses. **Also**, list the good faith efforts (Affidavit **A**) made to solicit minority participation in the bid effort.

*After the bid opening* – The Owner will consider all bids and alternates and determine the lowest responsible, responsive bidder. Upon notification of being the apparent low bidder, the bidder shall then file within 72 hours of the notification of being the apparent lowest bidder, the following:

An **Affidavit (C)** that includes a description of the portion of work to be executed by minority businesses, expressed as a percentage of the total contract price, which is equal to or more than the 10% goal established. This affidavit shall give rise to the presumption that the bidder has made the required good faith effort and Affidavit **D** is not necessary.

**\*OR\***

**If less than the 10% goal, an Affidavit (D) of its good faith effort to meet the goal shall be provided.** The document must include evidence of all good faith efforts that were implemented, including any advertisements, solicitations, and other specific actions demonstrating recruitment and selection of minority businesses for participation in the contract.

**Note:** Bidders must always submit **with their bid** the Identification of Minority Business Participation Form listing all MB contractors, vendors, and suppliers that will be used. Failure to file a required affidavit or documentation with the bid or after being notified apparent low bidder is grounds for rejection of the bid.

18. The following forms are required to be returned with your bid package.

- Contractor Signed Bid Forms
- Living Wage Contractor Policy
- E-Verify Affidavit
- Orange County Nondiscrimination Certification
- Supplemental Vendor Information: Historically Underutilized Businesses
- Minority Business Participation Forms

Attachment A

**Bid Proposal Form: Orange County Efland Community Center-[Revised by Addendum No 2](#)**

The contractor agrees to furnish all materials, labor, and any other supplies or equipment necessary to complete the above work, for the sum of:

\$ \_\_\_\_\_ Labor

\$ \_\_\_\_\_ Materials

\$ \_\_\_\_\_ Total BID

\$ \_\_\_\_\_ Add alternate 1: Added space to the north of the covered patio enclosure (Sheet A6)

\$ \_\_\_\_\_ Add alternate 2: Paint the exterior of the existing building (noted on Sheet A4)

\$ \_\_\_\_\_ Add alternate 3: Enclose the existing niche off the stage to create a storage closet (noted and shown on Sheet A4)

\$ \_\_\_\_\_ Add alternate 4: Replace the existing slab of the covered patio enclosure and its associated storage closet with a new 4" thick turndown slab, with vapor barrier and gravel base per code. Provide slab-edge insulation per code protected by Nudo Ground Breaker Foundation and Insulation Protection Liner or equal. Flooring to be Mohawk Vivid Step, style: CR706 Vivid Step Stone Color: S142 Moon Walk, to match existing in Multi-Purpose 1.

\$ \_\_\_\_\_ Add alternate 5: Alternate addition, shown on Sheet A6, with the same type of slab and details as in the above paragraph.

- All work must be completed within **120** days of the project start date (approx. October 1, 2024)
- (Anticipated completion date January 31, 2025).
- Contractor is willing to participate in the County's "DocuSign" digital contracting process and enter into a standard contract with the County.
- No proposal may be withdrawn after the scheduled closing time and date for the receipt of Bids for a period of (60) sixty days.

\_\_\_\_\_  
(Name of firm or corporation making bid)

By: \_\_\_\_\_  
Signature

Name: \_\_\_\_\_  
Print or type

Title \_\_\_\_\_  
(Owner/Partner/Pres./V.Pres)

Address \_\_\_\_\_

\_\_\_\_\_  
License No. \_\_\_\_\_  
Federal I.D. No. \_\_\_\_\_  
Email Address: \_\_\_\_\_

Addendum(s) received and used in computing bid: (Check or date beside each addendum your firm using for computing your bid)

Addendum No. 1 \_\_\_\_\_ Addendum No. 3 \_\_\_\_\_ Addendum No. 5 \_\_\_\_\_ Addendum No. 7 \_\_\_\_\_  
Addendum No. 2 \_\_\_\_\_ Addendum No. 4 \_\_\_\_\_ Addendum No. 6 \_\_\_\_\_ Addendum No. 8 \_\_\_\_\_

### Checklist for Items to be returned with the bid.

All items listed below must be returned with your bid package.

- Contractor's Completed and Signed Form of Proposal
- Living Wage Contractor Policy
- E-Verify Affidavit
- Orange County Nondiscrimination Certification
- Supplemental Vendor Information: Historically Underutilized Businesses
- MB Participation Forms



Jaquis Thornton (336) 404-8640 ~~terome@tmconstructiongroup.com~~  
terome@tmconstructiongroup.com

JASON KEPLER (336) 207-0723 ESTIMATING @ HMKERN.COM  
NM KERN

JEFF THOMPSON 336 212 6238 ESTIMATING@RALC BRAWLEY.NET  
WB BRAWLEY

CHRIS CASTELLICE 704-962-8094 CHRIS C @ SCENC.COM  
JC ELECTRIC

Declan Perkins  
Central Builders, Inc. of Mebane 336-693-2707 declan@centralbuildersinc.com

DON CHAMBERS 919-730-4497 don@trademastersnc.com  
TRADEMASTERS

Tim Cothran 919-687-0111 tcothran@riggs-harrod.com  
Riggs-Harrod

JOSEPH CRAIG 336-402-9963 joseph@hamlettai.com  
HAMLETT ASSOCIATES

TEHOME MADE (336) 404-8640 terome@tmconstructiongroup.com

Colton Baker  
TD Baker Plumbing 919-697-5188 TDBakerPlumbing@gmail.com

Rob Pope 919.201.7896 Rpopec@indianconstruction.com

Aryka McLaurin (336) 212-7722 aryka@aswilsonconstruction.com  
AS Wilson Construction

Doug Steadman (336) 341-8557 dsteadman@~~performance~~ <sup>pesinc-nc.com</sup>  
Performance Construction Services Inc.

NATHAN ROBINSON (919) 337-8180 nathan@landmark.build  
Landmark Management Partners, LLC